

VENTURE GRANT COVER SHEET

Grant Track: _____ Admission Track: _____

(Fill out cover sheet only. Go to Admission
Application and fill out)

ORGANIZATION INFORMATION

Name: _____

Address: _____

City: _____ State _____ Zip _____

Telephone: _____ Fax _____

Name/Title of Contact Person: _____

Brief Statement of Organization's History and Mission (please limit to space provided)

Name/Title of CEO _____

Signature: _____ Date _____

Proposal Description:

Title of Project: _____

Please limit to space provided.

Total Cost of Project: \$ _____ Amount Requested from BCUW: _____

Other Participating Organizations: _____

For Grant Track Only

Project Narrative:

No more than 2 pages using #11 font or larger.

- 1. Provide a list of partners, a description of the role of each and the resources they will provide. Include a letter of support from each.**
- 2. List names and qualifications of those conducting the project.**
- 3. Describe the need being addressed and who will benefit.**
- 4. Address the strategies to be used.**
- 5. Include anticipated outcomes and how those will be measured.**
- 6. Describe how project efforts will be continued after United Way funding ends.**

Budget

**Develop an itemized budget for the project, using budget forms.
Provide a written narrative for each budget item.**

Attachments

**Minimum Standards Check List
List of current Board and their affiliations.
Organizations current operating budget
Most recent audit**

Attachments are to be included ONLY if we do not have a copy on file at the United Way office.

**Burke County United Way
Organization Admissions Application
For Membership and Review Committee**

Organization Name: _____

Address: _____ **City** _____ **State** _____ **Zip** _____

Staff: (Please list with Job Titles)

1. Brief description of organization's history.

2. Mission and Vision of Organization

3. Primary Objectives

- 1. Program(s) requesting United Way funding.**

- 2. Geographical area served.**

- 3. Number of clients served in last fiscal year.**

- 4. Client fee charges.**

- 5. Has the organization received its tax-exempt status under Section 501 C (3) of the IRS code of 1954? If not, what is the timeline for getting this ruling?**

- 6. Does the organization have a policy of non-discrimination in matters of employment and delivery of service?**

- 7. Does the organization provide a service designed to meet a demonstrated community need?**

- 8. When was the organization established?**

- 9. Does the organization have an active and responsible governing board, broadly representative of the community it serves which serves without compensation, holds regular meetings, and exercises effective control?**

DEFINITIONS

- A. Cultural – Those programs which teach, involve active participation in, or appreciation of, the arts.**
- B. Legislative – Those programs that are intended to influence legislation at the local, state, or federal level.**
- C. Public Relations – Those programs designed to influence public opinion to a particular point of view.**
- D. Formal Education – Those programs, which provide academic or vocational training or provide scholarships, tutoring or counseling for such training.**
- E. Conduct Religious Activities – Those programs intended to indoctrinate in or carry out the intent or practices of religious beliefs. The restriction does not apply to direct services, which are by-products of religious services.**
- F. Economic Development – Those programs intended to achieve financial gain for an individual or an organization.**
- G. Research – Programs, which are primarily investigative.**

The organization must be willing to sign a Memorandum of Agreement with the Burke County United Way, which will govern the relationship.